

Job title	Manager, Payments and Innovation
Reporting To	Principal, Privacy and Data Ethics

About UK Finance

UK Finance is the collective voice for the banking and finance industry. Representing nearly 300 firms across the industry, we act to enhance competitiveness, support customers and facilitate innovation.

We work for and on behalf of our members to promote a safe, transparent and innovative banking and finance industry. We offer research, policy expertise, thought leadership and advocacy in support of our work. We provide a single voice for a diverse and competitive industry. Our operational activity enhances members' own services in situations where collective industry action adds value

Our purpose

To champion a thriving banking and finance industry, acting always in the best interests of consumers, businesses and wider society.

Our values

- Integrity:** We act transparently and ethically for the good of our members as well as their customers and wider society. We seek to enhance trust in the banking and finance industry.
- Excellence:** We lead from the front as a beacon of quality, inspiration and best practice.
- Leadership:** We are proactive and innovative in helping to shape tomorrow's banking and finance landscape

Job Purpose

Reporting to the Principal, Privacy and Data Ethics, and working alongside other subject matter experts in the team, the successful applicant will be responsible for providing policy advice and support on the regulatory and legal developments around the use of data, including the future of Smart Data in the DPDI Bill, GDPR and AI and the wider innovation agenda, including Digital ID.

The successful applicant will also be expected to expand their work over time across the Payments, Innovation and Resilience team as necessary.

The successful applicant will be responsible for the management of member committees and liaise with member chairs and internal policy leads to create a compelling and broad agenda to further the priorities of UK Finance members.

The successful applicant will also support the Director of Digital Technology and Innovation and other senior members of the team on their engagement with UK Finance members, senior stakeholders, government officials and senior regulatory executives.

The role will involve work across multiple departments within UK Finance, including the Project Management Office, Personal Finance and Economic Crime in order to support multiple discrete pieces of work.

The Manager will in time be a subject matter expert, relied upon by internal and external stakeholders. They will provide thought leadership and contribute to reports and papers. They will lead discussions in meetings and support UK Finance's high-quality member engagement.

Key Responsibilities

- Providing input to the secretariat for the AI Policy Committee, including taking ownership of specific work streams.
- Support UK Finance's engagement on Digital Identity, working alongside associated policy projects supporting the development of policy on the Future of Payments and the Digital Pound.
- Providing support on the thinking, policy and advocacy surrounding the development of open finance in the banking and finance industry to deliver positive outcomes for customers.
- Developing high quality policy papers and briefings on innovation policy and strategic issues.
- Providing analysis and critique of digital, payments and innovation policy issues and assisting senior colleagues to build consensus with members.
- Accurately recording views and actions from meetings, executing at pace.
- Support the maintenance of relationships with UK Finance members, stakeholders and other industry bodies.
- Project management, including working with associate members to deliver specific outputs.
- Working with other team members to deliver high quality, well-attended events that showcase UK Finance work to industry representatives.
- Representing UK Finance at external events and meetings, including leading on specific items and becoming a subject matter expert.
- Participating in webinars and other UK Finance events.

Qualifications

- The post holder will need to demonstrate that they can support the work programme of committees or other collaborative projects, such as research, technical working groups and policy development. Some previous experience is desirable but not essential.
- Experience of producing clear and concise communications, such as presentations, meeting notes and work plans.
- A degree, or other equivalent, relevant qualification is preferred – but not essential for the right candidate.

Skills and competencies

- Previous policy experience is desirable, along with the ability to draft high quality reports and briefing documents.

- Understanding of the policy issues surrounding AI, open finance and digital identity is desirable.
- Proven ability to provide concise analysis and recommended options on policy-related matters.
- Experience of working collaboratively with multi-disciplinary teams.
- Experience of project management in a public sector, financial services or professional services firm is desirable.
- Experience in financial services or innovation policy and strategy.
- Excellent verbal and written communication skills.
- Highly organised manner with the ability to manage and prioritise a diverse workload
- Excellent interpersonal skills together with the ability to effectively engage with senior stakeholders.
- Ability to deal with people at all levels.
- Ability to think strategically.
- Self-motivated and able to motivate others.
- Excellent team worker.
- Delivery focused.

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